



Asia Youth Environmental Network (AYEN)

AYEN Secretariat: Environmental Challenge Organisation (Singapore)

10 Anson Road, #15-14, International Plaza Singapore 079903

Tel: (65) 9146 4541 / Fax: (65) 6266 6891 / Website: www.eco-singapore.org

ASIA YOUTH ENVIRONMENTAL NETWORK (AYEN)

1. Date of Birth : 12th August 2003

2. Time : 12:00 Hrs

3. Other Significance : World Youth Day

4. Secretariat : Environmental Challenge Organisation
(Singapore)

5. Vision :

To promote sustainable development in Asia with young people as partners

6. Mission :

Establish a network of young Asians who are committed to environmental conservation and promote sustainable development.



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7. Objectives :

- 7.1. To be recognised as stakeholders in sustainable development in Asia.
- 7.2. To be a hub for youth and sustainable development.
- 7.3. To mobilize resources for a common cause.
- 7.4. To empower youth for personal and social development.

8. Modalities :

- 8.1. Networking and mobilization
- 8.2. Capacity building
- 8.3. Dissemination of best practices
- 8.4. Develop roster of experts
- 8.5. Research and Documentation

9. Founders :

Founder members of AYEN are the Commonwealth member countries of Asia consisting of Bangladesh, Brunei Darussalam, India, Malaysia, Maldives, Singapore and Sri Lanka.



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10. Memberships :

10.1. Membership Categories :

10.1.1. Organisational membership

Open to any organisations working in the field of youth and environment that wish to sign up as a part of the network.

10.1.2. Youth Club Membership

There are two categories:

10.1.2.1. Community Clubs

10.1.2.2. Student Clubs

10.1.3. Professional membership*

Open to any professional/expert in the field of youth and environment who wish to sign up directly under AYEN as a resource member. He/she is subjected to review by the country coordinator.

Membership holders in this category are not allowed to vote in any decision(s) made.

10.2. Membership Criteria :

Organisations/ Professionals/Expert working in the field of youth and environment.



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10.3. Membership Term : One year

10.4. Membership Fees[#]

10.4.1. Organisation : USD\$10

10.4.2. Youth Clubs

10.4.2.1. Community Clubs : USD\$5

10.4.2.2. Student Clubs : Exempted from fees and voting rights.

10.4.3. Professionals: USD\$10

10.4.4. Government organisations are exempted from membership fees.

10.4.5. [#]Membership fees will be collected as of 1st January 2006.

10.5. Membership finance allocation

10.5.1. The country EXCO for their operating costs shall retain seventy percent.

10.5.2. The AYEN EXCO for their operating costs shall be given thirty percent.



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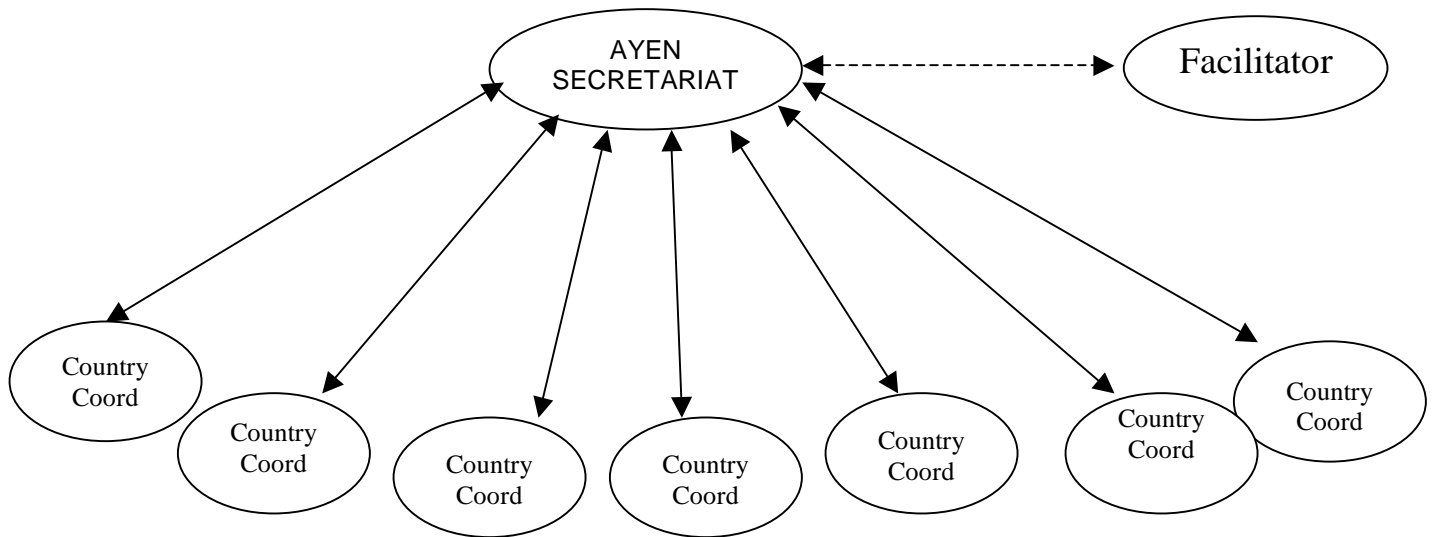
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11. Methodology :

Structure :



12. Executive Committee :

Consist of the following;

- 12.1. AYEN Secretariat
- 12.2. Facilitator
- 12.3. Country Coordinators



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13. Terms of References :

13.1. AYEN Secretariat:

- 13.1.1. Holds the responsibility of ensuring the Terms of References (TORs) are strictly abided.
- 13.1.2. Shall oversee and ensure the smooth running of AYEN.
- 13.1.3. Must be contactable via both electronic mail and facsimile.
- 13.1.4. Shall be responsible to maintain the Electronic group on the internet.
- 13.1.5. Shall be responsible to keep all Executive Committee Members of AYEN updated on the progress of the network every quarter.
- 13.1.6. In the event of a tie, the Secretariat can exercise a decisive vote in the Executive Committee of AYEN.
- 13.1.7. Shall have the rights to ensure the decisions of the AYEN Executive Committee are adhered to.
- 13.1.8. Shall have the right to raise any issue(s), which may be of concern.
- 13.1.9. Shall have the right to execute the change of any EXCO member when seventy-five percent or more of the EXCO votes for it.



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- 13.1.10. Shall have the right to write letters to government and non-government organisations to represent AYEN.
- 13.1.11. Shall be updated by the country coordinators every quarterly.
- 13.1.12. Shall maintain the finances of AYEN and provide annual financial statements to the EXCO.
- 13.1.13. Shall update and maintain the website.
- 13.1.14. Shall hold office of three years and not more than two consecutive terms.
- 13.2. Facilitator:
 - 13.2.1. Shall have a say in the decision(s) prior to any voting made by AYEN only as an advisory role.
 - 13.2.2. Shall only have a single vote in the Executive Committee of AYEN on any decisions to be made.
 - 13.2.3. Shall have the right to view the annual financial statement of AYEN.
 - 13.2.4. Shall have the right to write to both government and non-government organisations only after the consultation with AYEN Secretariat.
 - 13.2.5. Shall have to right to raise any issues which may be of concern.



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13.2.6. Shall support AYEN either in terms of advice, logistical materials or finances; or all of the previous stated.

13.3. Country Coordinators:

13.3.1. There will be one country coordinator from each country.

13.3.2. Each country's coordinator's organisation shall be the nodal agency* for its country.

13.3.3. Each country coordinator shall only have a single vote in the Executive Committee of AYEN on any decisions to be made.

13.3.4. Country coordinators who fail to report to the secretariat for two consecutive quarters, shall no longer hold the office of country coordinator.

13.3.5. In the event the country coordinator ceases to hold office, the country EXCO will elect a new country coordinator after informing and in consultation with the secretariat. This should be done within three months from the date of cessation of the previous office holder.

13.3.6. Each country coordinator shall have the right to raise any issues which may be of concern.

13.3.7. Each country coordinator shall have the right to view the annual financial statement of AYEN.

13.3.8. Any country coordinator shall have its status as a "Country Coordinator" revoked immediately if seventy-five percent of the EXCO or more votes for it.



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13.3.9. Each country coordinator shall be responsible for the movement, activities and integrity of AYEN members are maintained .

13.3.10. Ensure communication channels are maintained with all the AYEN member organisations, clubs and professionals in their country and the secretariat.

13.3.11. Update secretariat on specific issues to be included in the website.

13.3.12. Ensure the secretariat is updated on the renewal of membership every December.

13.3.13. Country coordinator will be responsible to form and maintain a country EXCO.

13.3.14. Responsible for the collection of membership fee in their country.

13.3.15. Founder Member Representatives of the 1st Executive Committee of AYEN:

14. AYEN Secretariat:

Environmental Challenge Organisation (Singapore);

Mr Ang Wilson



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15. Facilitator :

Commonwealth Youth Programme Asia Centre, Commonwealth Secretariat
Representative;

Ms Shirani Rajapakse

16. Resource Centre(s) Representative :

Centre for Environment Education (CEE), India Representative;

Ms. Archana Dange

17. Youth Caucus Representative :

Commonwealth Youth Programme Asia Regional Youth Representative of
India;

Mr. B.R. Gauthaman



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18. Country Coordinators;

18.1. Bangladesh : Mr. Tapas Ranjan Chakraborty

Bangladesh Centre for Advanced Studies (BCAS), Dhaka.

18.2. Brunei Darussalam : Mr. Haji Mohd Noor Bin Haji
Salleh

Department of Environment, Parks and Recreation, Ministry of Development.

18.3. India : Dr. Padma Harshan

Society for Human Welfare and Environmental Furtherance (SHWEF),
Bhopal.

18.4. Malaysia : Mr. Asaithamby Ramayah

Ministry of Youth and Sports.

18.5. Maldives : Mr. Mohamed Shujau

Bluepeace, Malé, Republic of Maldives

18.6. Singapore : Mr. Wilson Ang

Environmental Challenge Organisation (Singapore)

18.7. Sri Lanka : Mr. K. W. S. C. Kumarasinghe

National Youth Services Council, Maharagama



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18.8. Executive Committee members may or may not change.

19. Facilitator :

Commonwealth Youth Programme Asia Centre

20. Resource Centre(s) Representative :

Centre for Environment Education (CEE), India

21. AYEN Secretariat :

Environmental Challenge Organisation (Singapore)

22. Secretariat term of office : 3 years

22.1. The Secretariat shall be in office for 3 years for each term. One term is equivalent to 3 work years.

23. Start of term : 1st January

23.1. The start of the term for the secretariat will also mark the start for all countries representatives to start their term.



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24. Work year :

24.1. Each work year makes up of twelve months starting on 1st January and ending the same year on 31st December.

25. Reviews : Done every 3 months

25.1. To be carried out in over the internet. Countries are to do a general sum up and include the followings:

25.2. What has been done

25.3. Outcome

25.4. If there is a problem/ problems faced;

25.4.1. What is the cause of it

25.4.2. What can we learn from it

25.4.3. What can be done next time to prevent it's reoccurrence

25.5. If there no problem/ problems faces;

25.5.1. What can we learn from it

25.5.2. What can be done to further improve it

25.6. Are we heading in a correct direction?

25.7. Comfortability level of progress;



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- 25.7.1. If no, why? What can be done?

- 25.8. Suggestion of renew/ improved action plans (Strongly encouraged)

- 25.9. Queries and doubts on anything

- 25.10. Any other issues (Country specific)

- 26. Issues to address :

- 26.1. Water Resource Management

- 26.2. Solid Waste Management

- 26.3. Deforestation

- 26.4. Energy including alternative sources

- 26.5. Pollution

- 26.6. Climate Change (Including global warming and sea level rise)

- 26.7. Land and wetland (Degradation/ Management)

- 26.8. Threats to eco-systems

- 26.9. Disasters (Manmade / Natural)

- 26.10. Unplanned Industrialization and Urbanization

- 26.11. Rural development



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- 26.12. Overpopulation, poverty and inequality
- 26.13. Food and agriculture
- 26.14. Health and Sanitation
- 26.15. Biodiversity
- 26.16. Impact of Tourism

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